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**Millennium Challenge Account-Vanuatu**  
*Reducing Poverty through Improved Infrastructure*

March 31, 2010

Mr. Jeffrey Wilfred  
Director General  
Ministry of Agriculture, Quarantine, Forestry and Fisheries  
PMB 9039  
Port Vila, VANUATU

Dear Director,

**Subject: Agreement Between Millennium Challenge Account-Vanuatu ("MCA") and the Ministry of Agriculture, Quarantine, Forestry and Fisheries ("MAQFF") Regarding Cooperation to Implement the Transport Infrastructure Project under the Vanuatu Millennium Challenge Compact.**

This letter sets forth our agreement regarding the services that the Ministry of Agriculture, Quarantine, Forestry and Fisheries ("MAQFF") will provide, and the funds that MCA-Vanuatu ("MCA") will allocate to MAQFF to facilitate the performance of these services in a manner consistent with MCA's priorities and timelines. This agreement is subject to the terms of the Millennium Challenge Compact between the United States of America acting through the Millennium Challenge Corporation and the Government of the Republic of Vanuatu ("the Compact"). Under the Compact, the Government of Vanuatu has undertaken certain roles and responsibilities on behalf of all Government agencies, and has assigned the coordination of these roles and responsibilities to MCA.

MAQFF and MCA have the mutual objective to work cooperatively and communicate regularly to implement the Compact in a timely and cost-effective manner, with due diligence, efficiency, and professionalism.

Under the direction of the Director General, MAQFF will undertake at a higher rate and more compressed time frame, to help implement the Resettlement Action Plans for Efate Ring Road and Santo East Coast Road under the Transport Infrastructure Project

The required services, which are further described in Annex 1 of this letter, will include:

- Assist in the implementation of MCA Resettlement Action Plans for Efate Ring Road and Santo East Coast Road
- Expeditious provision of seeds or seedlings as entitlements for the replacement of significant trees such as fruit trees and commercial trees and cash crops


It is noted by both parties that the provision of seeds or seedlings (goodwill entitlements) under the Resettlement Action Plans must be completed as soon as possible and no later than September 30, 2010. Determination for the provision of seedlings is provided in Annex III of the agreement.

MCA will undertake, under the direction of the MCA Program Director and with the support of the Environmental and Social Impact Officers to provide timely information and updates on MCA's priorities and timelines, and to allocate funds to MAQFF to cover incremental travel costs and related incidental expenses, beyond those expected in the normal course of MAQFF operations, to perform the services required under this agreement. MCA's responsibilities under this agreement are described in Annex II, which includes templates for the approval and disbursement of funds. All claims for funds under this agreement must be made prior to December 2010.

This agreement shall cease on 28 April 2011.

Please sign and date two copies of this letter as indicated below. Please keep one copy for your records and return the other copy to me.

Yours sincerely,

  
\_\_\_\_\_  
Simeon Athy  
Director- General of the Office of the Prime Minister  
Chairman of the Steering Committee of MCA Vanuatu



Acknowledged and Agreed for the Ministry of MAQFF:

By: \_\_\_\_\_

Jeffrey Wilfred  
Director General  
Ministry of Agriculture, Quarantine, Forestry and Fisheries



Date: \_\_\_\_\_

31/03/10

Annexes:

Annex I: Ministry of Agriculture, Forestry and Fisheries responsibilities

Annex II: MCA-Vanuatu responsibilities

Annex III: List of Trees and Crops entitlements for Efate Ring Road and Santo East Coast Road

Copies To:

Chair of Steering Committee, Simeon M. Athy

Resident Country Manager, Millennium Challenge Corporation-Vanuatu, Mrs. Christine Cookson

Director of Agriculture, Ruben Markward Bakeo

Director of Quarantine & Livestock, Benue Tarilongi

Director of Fisheries, Robert Jimmy

Director of Forestry, Livo Mele

MCA Environmental and Social impact Officer, Catherine Malosu

MCA Environmental and Social impact Officer, Jason Raubani

MCA Economist and Monitoring and Evaluation Officer, Juliette Hakwa

Paul-Cox Martin, Team Leader, FIDIC Engineer, Department of Public Works

Ambatha Paraliu,, Engineer's Representative, Santo

Uravo Nafuki, Environment and Social Impact Officer, Engineer Support Unit, Department of Public Works

Philip Firiam, Site Supervisor 1, Engineer Support Unit, Department of Public Works

James Hakwa, Site Supervisor 2, Engineer Support Unit, Department of Public Works

Simeon Stanley, Environmental, social and site Supervisor, Santo



## **ANNEX I**

### **MINISTRY OF AGRICULTURE, QUARANTINE, FORESTRY AND FISHERIES RESPONSIBILITIES**

The Ministry of Agriculture, Quarantine, Forestry and Fisheries will provide, through the Director of Agriculture; the Director of Quarantine, the Director of Forestry, Director of Fisheries, the following services under this agreement related to the Transport Infrastructure Project:

1. Respond to MCA's updated priorities and schedules for distribution of seedling entitlements to Project Affected Persons (PAP). The proposed schedule is attached in Annex III.

Attached to this agreement in Annex IV is a list of actual losses of trees and crops that require replacements by way of seedlings. The list may be updated from time to time by MCA and provided to line departments concerned.

2. Provide assistance to the MCA Environment and Social Impact Officers to implement the ERR and SECR Resettlement Action Plans, particularly the Inventory of Losses Table.
3. Raising and supplying of seedlings as entitlements for the replacement of significant trees such as fruit trees and commercial trees and cash crops
4. Provide coordinated access to MAQFF line department and work cooperatively with MCA and its implementing entities and contractors to implement the Resettlement Action Plan (RAP), including by using its existing working relationships and processes with other relevant agencies and groups such as the provincial governments and landowners.

## **ANNEX II**

### **MCA RESPONSIBILITIES**

MCA will perform the following actions under this agreement relating to the Transport Infrastructure Project:

1. Provide MAQFF with copies of ERR and SECR Resettlement Action Plans.
2. Deliver to MAQFF and line departments, copies of relevant documents related to the Compact and its implementation.
3. Provide MAQFF and line departments with timely updates on overall project progress, priorities and timelines, including environmental matters, and other information as necessary to perform the services described in this agreement. Define the geographic scope of the MCA "project areas", regarding areas for the distribution of seedlings
4. Provide support through its staff and implementing entities such as ESU to compare pertinent data, including surveys and leases, to identify MAQFF issues and possible solutions which impact on the Compact program.
5. Provide support in relation to the environmental and social impact tasks, particularly in relation to resettlement, in this agreement through the services of the MCA Environmental and Social Impact Officers; act to meet Vanuatu environmental and social law and MAQFF line departments' approval processes; and require MCA's implementing entities and contractors also to comply.
6. Allocate up to US\$8000 to finance local travel expenses related to this agreement and ensure the prompt approval and payment for approved expenses for which appropriate supporting documentation using the MCA Domestic Travel Allowance Form (see below) is submitted to MCA. The form should be submitted for each individual traveller and should include information on airline ticket quotes and a breakdown of accommodation and per diem expenses. Once all necessary approvals of the Requisition Request form (see below) and LPOs have been obtained, the Fiscal Agent will issue payment of airline expenses and accountable imprests for accommodation and per diem before travel commences.
7. Provide in-kind support, for example, photocopy paper, and review the need for additional budget allocations for travel related expenses if required.

## MCA DOMESTIC TRAVEL ALLOWANCE FORM

## DOMESTIC TRAVEL ALLOWANCE FORM

Name of Claimant: \_\_\_\_\_ Payroll Number: \_\_\_\_\_

Post Title: \_\_\_\_\_ Post Number: \_\_\_\_\_

Employment (i.e. Permanent, daily rated etc.): \_\_\_\_\_

Normal Work Location: \_\_\_\_\_

1. ITINERARY & ACCOMMODATION EXPENSES						
Place Visited	Arrived		Departed		Type of Accommodation	Cost
	Date	Time	Date	Time		
(N.B. receipts must be attached).					TOTAL AMOUNT (VT.)	

2. SUBSISTENCE COST	
If a staff member incurs a total subsistence cost higher than the <i>Daily Domestic Travel Rate</i> , he/she is eligible to claim payment of up to 50% of his/her total meal costs.	Cost
(a) _____ Nights at _____ VT. per night AND/OR	
(b) _____ Nights at _____ VT. per night (after first 30 days)	
OR	
(c) 50% of meal costs (N.B. receipts must be attached) AND/OR	
(d) 25% of meal costs (after first 30 days) (N.B. receipts must be attached)	
TOTAL AMOUNT (VT.)	

3. TRAVEL EXPENSES					
Date	From	To	Method of Transport	Receipt No.	Cost
				TOTAL AMOUNT (VT.)	

I certify that I have incurred the total sum of: \_\_\_\_\_ VT and am entitled to reimbursement of : \_\_\_\_\_ VT (Total of Sections 1, 2 and 3)

Traveling Staff members Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I certify that the above staff member has necessarily incurred the total sum claimed whilst on official duty away from his normal work location.

Head of Department: \_\_\_\_\_

\_\_\_\_\_  
(Print name)

Date: \_\_\_\_\_



**REQUISITION REQUEST FORM**

Millennium Challenge Account Unit  
Constitution Building  
Lini Highway  
PO Box 192 Port Vila  
Tel: (678) 26918/26415  
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Email: [mcavanuatu@vanuatu.gov.vu](mailto:mcavanuatu@vanuatu.gov.vu)



**L'Unité de Vanuatu de Compte de Defi de Milenaire**  
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**Millennium Challenge Account - Vanuatu**  
**Reducing Poverty Through Growth**  
**REQUISITION REQUEST**

REQUISITION NO:

Requesting Agency: \_\_\_\_\_

Date: \_\_\_\_\_

	Code	Description
Project ID:		
Project Component:		
Procurement Plan		
Disbursal Details		

REQUISITION CURRENCY	REMAINING BUDGET

To be completed by Requesting Agency					To be completed by Procurement Agent	
Description of goods or services	Cost Element Code	Qty	Estimated Unit Cost	Estimated Total Cost	Approved Unit Cost	Approved Total Cost
				0	0	0
				0		0
				0		0
				0		0
				0		0
				0		0
				0		0
				0		0
				0		0
<b>TOTAL REQUISITION REQUEST</b>				<b>0</b>		0

**Approved Supplier:**

To be completed by Procurement Agent

APPROVALS:	Name	Title	Signature	Date
<p>I request that the procurement agent procure the above mentioned goods or services and confirm that these goods or services are included within the agreed financial plan and procurement disbursement plan for the activity/s that I am responsible for as indicated by the Project ID, Project Component and Project Cost Element shown on this form.</p>				
<b>Requesting Agency</b> <b>Approved Purchasing</b> <b>Officer</b>	Marie Jo Bani	Administrative Personnel		

I confirm that these goods or services are included within the agreed financial plan and procurement disbursement plan, that the approved budget is sufficient to cover the estimated cost of this purchase and that all necessary approvals (from the MCA-Vanuatu Steering Committee or Millennium Challenge Corporation) have been obtained and attached to this requisition request.

MCA-Vanuatu Director	Johnson Wabaiat	MCA Director		
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I confirm that these goods or services may be purchased from the supplier as indicated above and at the price indicated above. I confirm that all procurement actions have complied with the Procurement Agreement between the Millennium Challenge Corporation and MCA-Vanuatu.

Procurement Agent	Danny Amanaki	GRM Team Leader		
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I confirm that the procurement arrangements provided by the procurement agent are acceptable and that the Department of Finance may commit funds to purchase these goods or services.

Requesting Agency Approved Purchasing Officer	Marie Jo Bani	Administrative Personnel		
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I confirm that these goods or services have been approved for purchase and the Development Accountant may process a purchase order and commit funds for this purchase.

Fiscal Agent	Benjamin Shing	Director, Department of Finance		
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Please attach any relevant documents, quotations, etc to this form.



## ANNEX III

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**ANNEX III**

List of Trees and Crops entitlements for Efate Ring Road and Santo East Coast Road

Challenge/ Road Damage	Location/ Vehicle Challenge	Description of Asset and Variation and Impact of Loss	Implementation of RAMP - Description of Actual Asset Removal	Comments on Asset Aiding Issue (New Construction or From Non-Whitened in RAMP)	Agreed Solutions and Goodwill Endorsements	Implementation of Goodwill Endorsements	ES Issues to check in ERM EMP, asset design issues	ES Issues addressed?	Names/and Status of Owners	Name of Parties to RAMP agreement
	6.4km	Headlight tree to be cut back on LHS of Karam Hill at 6.4km. The tree is a large tree and will continue to grow and provide fruit.	Headlight tree cut back.		The Department of Agriculture will provide tree seedlings if required due to destruction of the tree.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	6.7km	Removal of Almond tree at 6.7km (look out point on Karam Hill)	Almond tree removed.		The Department of Agriculture will provide tree seedlings.		NIL		Landholder: Karam Hill, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Karam Hill, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	1.4 - 1.7 km	Fence on west side on ROW. The fence will need to be relocated behind the ROW at 1.4 to 1.7km point.	Fence has been relocated.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	1.7km	Possible removal of 2-3 coconut trees on west side on ROW at 1.7km	3 Coconut trees removed.		The Department of Agriculture will provide seedlings if removal of trees is required.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	1.8km	3 coconut trees on southern side of road at 1.8km point may need to be removed.	3 coconut trees removed.		The Department of Agriculture will provide seedlings if removal of trees is required.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	2.4km	Human trees on southern side of road within the ROW and garden of landholder may need to be removed at 2.4km point.	Approx. 12 human trees removed.		The Department of Agriculture will provide seedlings if required due to destruction of the trees. As valuable PWDs, affected squatters will be considered for local area if required at a daily rate of \$100 per worker.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	2.7km	Mango tree at 2.7km on eastern side of road may be removed. Mango tree is a large tree and will continue to grow and provide fruit.	Mango tree has not been removed.		The Department of Agriculture will provide seedlings if required due to destruction of the tree.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	3.4km	Potential removal of 3 coconut trees on western side ROW at 3.4km	3 coconut trees removed.		The Department of Agriculture will provide seedlings if required due to destruction of the trees.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	6.7km	One young and two mature coconut trees on northern side of road to be removed and 1 Napa to be removed. Three coconut trees on eastern side of road to be removed.	All coconut trees removed.		The Department of Agriculture will provide tree seedlings.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
	7.5	Fence on RBS to be relocated.	Fence has been removed but not relocated.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
7.4	7.4km	One coconut tree on LHS side of road from cabinet to 7.4km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
7.6	7.6km	One coconut tree on LHS side of road from cabinet to 7.6km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
8.26 - 8.28	8.26-8.28km	One coconut tree on LHS side of road from cabinet to 8.26-8.28km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
8.40	8.40-8.40km	One coconut tree on LHS side of road from cabinet to 8.40km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
8.5	8.5-8.5km	One coconut tree on LHS side of road from cabinet to 8.5km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
8.7km	8.7-8.7km	One coconut tree on LHS side of road from cabinet to 8.7km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
10.95	10.95-10.95km	One coconut tree on LHS side of road from cabinet to 10.95km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
11.02	11.02-11.02km	One coconut tree on LHS side of road from cabinet to 11.02km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative
12.5km	12.5-12.5km	One coconut tree on LHS side of road from cabinet to 12.5km	Coconut tree removed.		The building contractor (with PWD assistance) may assist movement and replacement of the fence and make good any damage caused.		NIL		Landholder: Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative	Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative, Marie Josephine, Male Village Representative



[illegible]



Challenge/Task/Design	Locating/Viable/Change	Description of Asset and Validation and Impact of Loss	Implementations of RAP - Description of Actual Action Removed	Comments on Any Acting Parties (Non-Confidential or Item Not Mentioned in RAP)	Agreed Solutions and Goodwill Entitlements	Implementation of Goodwill Entitlements	ES Issues to check in Refer EMPP, issue design issues	US Issues followed?	Named/Identified Status of Owner(s)	Name of Parties to RAP agreement
22.2 - 22.3		Banana on RHS of road to be removed	Approve. ID were removed							
22.3		Banana on LHS of road to be removed	Approve. ID were removed				NIL		Kelanda	Kelanda
22.3		Mango tree on LHS to be trimmed. Banana on LHS of road to be removed	Approve. ID were removed. 10 banana removed.				NIL		Kelanda Kanan	Kelanda Kanan
22.3		Mango & Breadfruit tree on LHS to be trimmed.	Mango and Breadfruit removed.				NIL		Mark Kanan	Mark Kanan
22.4		Mango tree on LHS to be removed.	Mango removed.				NIL		Shiva Kanan	Shiva Kanan
22.4		Banana & Coconut on RHS to be removed	27 banana and coconut were removed.				NIL		Tom Kanan	Tom Kanan
22.5		2 Coconut trees to be removed & 1 sapling tree on LHS to be trimmed	2 coconut removed.				NIL		John Pawal	John Pawal
22.5		3 coconuts on LHS to be removed	All removed.				NIL		Kaching Samuel	Kaching Samuel
22.6		3 coconuts on LHS to be removed	All removed.				NIL		Billy Andrew	Billy Andrew
22.7		Coconuts on LHS to be removed	5 coconut removed.				NIL		Kelana Jack	Kelana Jack
22.8		Culvert	110 banana removed during construction of culvert.				NIL		Harry Fata	Harry Fata
22.2	21.64	New culvert constructed	10 banana removed during construction of culvert.				People worked around 10 banana removed. ID work needed start MCA.		Chief Matulu	Chief Matulu
23.1		One coconut on RHS to be removed	Removed				NIL		Chief Janny, Matulu	Chief Janny, Matulu
23.4		Banana plantation to be removed on RHS	20 banana plants removed.				NIL		Boy Telan	Boy Telan
23.5		Young Mango tree & Banana trees to be removed on RHS of road	Only banana tree removed as ID.				NIL		Steven Mawo	Steven Mawo
23.6		7 coconuts & medium size Mango tree to be removed	Coconut removed. Mango retained.				NIL		Kachang Saman	Kachang Saman
23.6		Coconut, mango, banana trees on RHS to be removed	None of an coconut. 5 Coconuts removed plus 1 banana.				NIL		Kelala Palakelaha	Kelala Palakelaha
23.6		Coconuts on LHS after junction to Mawo Landing to be removed	Approve. ID were removed				NIL		Kelana Jack	Kelana Jack
23.6		Melon Hill lane	are after RAP register (Melon Hill to Nivalu)				NIL		Chief Matulu	Chief Matulu
24							NIL			